

**Minutes of the Meeting  
Of the Fresno Housing Authority**

**EXECUTIVE COMMITTEE**

**Tuesday, June 20, 2017**

**12:00p.m.**

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners of the City and County of Fresno (HACCF) met on Tuesday, June 20, 2017, at the offices of HACCF, located at 1331 Fulton Street, Fresno, California.

1. The meeting was called to order by Commissioner Jones at 12:11 p.m., and members present and absent were as follows:

PRESENT:     Adrian Jones  
                  Jim Petty  
                  Steven Bedrosian  
                  Stacy Sablan  
                  Mary G. Castro

ABSENT:     Rueben Scott

Also in attendance: Preston Prince, CEO; Tracewell Hanrahan, Deputy Executive Director/COO; Angie Nguyen, Chief of Staff; Michael Duarte, Director of Planning & Community Development and Lauren Layne, General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

*Commissioner Petty motioned for approval of the agenda as posted. This action was seconded by Commissioner Sablan and by unanimous vote of the Executive Committee, the agenda was approved.*

3. PUBLIC COMMENT

There was no public comment.

4. AGENDA ITEMS

- a. ACTION: Consideration of the minutes of March 15, 2017 and April 19, 2017.

Commissioner Steven Bedrosian recused himself from voting on the March 15, 2017 minutes.

*Commissioner Petty motioned for approval of the minutes of March 15, 2017. This action was seconded by Commissioner Sablan and by unanimous vote of the Executive Committee, the motion was approved.*

Commissioner Jim Petty recused himself from voting on the April 19, 2017 minutes.

*Commissioner Sablan motioned for approval of the minutes of April 19, 2017. This action was seconded by Commissioner Bedrosian and by unanimous vote of the Executive Committee, the motion was approved.*

b. Review of the Proposed Board Meeting Agenda

Commissioner Mary G. Castro arrived.

Ms. Hanrahan stated the presentation postponed at the Board Retreat on May 17, 2017 will continue with the remainder of the presentation at 4:00pm on May 23, 2017 before the Board meeting.

Mr. Prince stated the acknowledgment of Lee Ann Eager, Reneeta Anthony and Nancy Nelson, should be part of the beginning of the agenda.

Also, Mr. Prince stated the Boards will be voting on the consideration of modifying Board Minutes. It is being proposed to change from narrative minutes to summary action minutes.

Ms. Hanrahan stated the informational item for the resident services presentation will be conducted by the Boys and Girls Clubs of Fresno County. This will give the Boys and Girls Clubs of Fresno County the opportunity to share on their summer activities and their other involvement throughout the year.

In addition, Ms. Nguyen stated Fresno EOC is pursuing a grant and the Fresno Housing Authority will be supportive as a referral agency to the organization if the grant is awarded. Ms. Nguyen stated this grant will give the Fresno Housing Authority the opportunity to plan strategically under the HUD Policies for housing ex-offenders. Also, this will require amendments to the agency's Admin Instructive Plan. Ms. Nguyen stated there will be flexibility toward the background checks with the families that have an incarcerated adult head of household; however, always following the HUD guidelines and the agency policy.

Furthermore, there will be an overview of the Office of Migrant Services partnership and a program presentation. Mr. Prince briefly shared that the Fresno Housing Authority owns the land and our partner owns the building currently known as Parlier Migrant Center

c. Administrative Matters

Ms. Nguyen reported an update on the HCV Waitlist, she said there were different methods of media communication involved during the opening of the waiting list. She stated 33,134 applications were received. Also, she shared that our partners assisted clients on site in applying for the waitlist. Mr. Prince stated the Fresno Housing Authority staff will review the data and later report to the Boards on the following: how many applied, how they applied and if there were any barriers during the application process. It is intended that the waiting list opens every year around the same time, to keep it consistent for the clients that were not selected to reapply.

Commissioner Castro said that Fresno Housing Authority staff should find new ways to refer the clients that were not selected for the housing programs to other resources for housing and services.

Board Orientation will take place June 20, 2017 for the newest Commissioners Nikki Newsome and Cary Catalano.

Currently, General Council is reviewing if a copy of Mr. Prince's past evaluation can be provided to the new Commissioners after a formal request has been submitted.

Mr. Prince briefly shared that the Boards of Commissioners, along with selected leadership staff are the ones who complete his evaluation.

d. Development Update

Ms. Duarte stated that at the next board meeting there will a brief presentation on real estate development update which will include snap shots of the properties under construction and update on the financing awards.

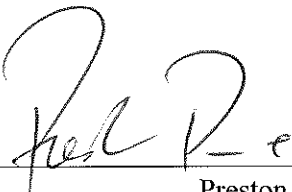
Mr. Prince shared their will be an action item for the Board of Commissioner to vote on the consideration to accept the assignment of the purchase and sale agreement for the Blackstone/Simpson project.

5. CLOSED SESSION  
PUBLIC EMPLOYMENT  
Pursuant to Government Code §54597

The Committee went in to closed session at approximately 1:50pm, returning to open session at approximately 2:00 p.m. There was no action to report.

6. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 2:10 p.m.

  
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Preston Prince, Secretary