



Executive Committee Meeting

December 14, 2016

AGENDA

O (559) 443-8400

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1331 Fulton Mall

Fresno, California 93721

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www.fresnohousing.org

EXECUTIVE COMMITTEE Meeting of the Boards of Commissioners

12pm December 14, 2016– Board Room

1331 Fulton Mall, Fresno, CA 93721

Interested parties wishing to address the Boards of Commissioners regarding this meeting's Agenda Items, and/or regarding topics not on the agenda but within the subject matter jurisdiction of the Boards of Commissioners, are asked to complete a "Request to Speak" card which may be obtained from the Board Secretary (Tiffany Mangum) at 11:45 a.m. You will be called to speak under Agenda Item 3, Public Comment.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made at least one (1) full business day prior to the meeting. Please call the Board Secretary at (559) 443-8475, TTY 800-735-2929.

12pm

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1. **Call to Order**

2. **Public Comment**

This is an opportunity for the members of the public to address the Boards of Commissioners on any matter within the subject matter jurisdiction of the Boards of Commissioners that is not listed on the Agenda. At the start of your presentation, please state your name, address and/or the topic you wish to speak on that is not on the agenda. Presentations are limited to a total of three (3) minutes per speaker.

3. **Action: Consideration of the minutes of October 19, 2016 and November 9, 2016** 4

4. **Discussion**

- a. Review of the Proposed Board Meeting Agenda
- b. Administrative Matters
- c. Development Update
- d. 2017 Agency Goals

5. **Adjournment**

**Minutes of the Meeting
Of the Fresno Housing Authority**

EXECUTIVE COMMITTEE

Wednesday, October 19, 2016

12:00p.m.

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners on October 19, 2016, at the offices of HACCF, located at 1331 Fulton Mall, Fresno, California.

1. The meeting was called to order by Commissioner Sablan at 12:06 p.m., and members present and absent were as follows:

PRESENT: Stacy Sablan
Reneeta Anthony
Jim Petty
Steven Bedrosian
Craig Sharton (City Commissioner)

ABSENT: Adrian Jones
Rueben Scott
Preston Prince, CEO/Executive Director

Also in attendance: Tracewell Hanrahan, CFO/Deputy Executive Director; Angie Nguyen, Chief of Staff; Ken Price, Baker Manock and Jensen-General Counsel; and Tiffany Mangum, Special Assistant to the CEO/Executive Director.

2. **PUBLIC COMMENT**

There was no public comment.

3. **ACTION: CONSIDERATION OF THE MINUTES OF SEPTEMBER 21, 2016**

There was no public comment.

Commissioner Petty motioned for the Committee's approval of the September 21, 2016 minutes. This action was seconded by Commissioner Anthony, and by unanimous vote of the Executive Committee, the minutes for September 21, 2016 were approved.

4. **DISCUSSION**

- a. Review of the Proposed Board Meeting Agenda

Tracewell Hanrahan, CFO/Deputy Executive Director, presented an overview of the proposed October Board Meeting agenda.

Commissioner Anthony requested an action item on the Agency affiliates, including gaining Board direction on how each entity is maintained. Staff acknowledged Commissioner Anthony's request and will discuss the structure to gain Board direction on any potential action item.

Tracewell Hanrahan highlighted the consideration of extension of the memorandum of understanding with the SEIU item that is tentatively on the Board Meeting agenda.

Ken Price, General Counsel, suggested a mechanism within the Brown Act to have a closed session component to discuss the public employee MOU. Mr. Price asked if staff would like to add that as a closed session item on the October Board agenda. Ms. Hanrahan provided a brief overview of the current situation with SEIU, which demonstrated how it would not need to be a closed session item.

Additionally, Commissioner Scharton affirmed the Carpenters Union request to present to the Boards. Ms. Hanrahan announced that there was a full agenda for October's Board Meeting; however, they may be able to present during November Board Meeting. Commissioner Scharton concluded by providing an overview of the Carpenters Union to the Committee.

b. Administrative Matters

- Central Office Development – Lot

Tracewell Hanrahan provided a brief overview on the consideration of Lot 2 and the potential development of the north end of the mall. Ms. Hanrahan also presented potential controversy on a possible misunderstanding of how the lot should be sold and purchased, including the right to purchase.

Ken Price gave an overview of current policies within the Oversight Committee and the City. Additionally, Mr. Price reviewed the Surplus Lands Act.

Staff requested feedback and input from the Committee on the best approach to pursue this item during the October Board Meeting.

The committee expressed interest in understanding what the property would be used for, if it was purchased.

- Entities and Affiliates

Tracewell Hanrahan presented a draft overview of the Agencies current entities and affiliates. Ms. Hanrahan's overview included information on the entity type, the purpose of the entities, and examples of how the development entities were created.

Commissioner Anthony requested to see all of the audit and financial statements for the entities and affiliates that were presented. Ms. Hanrahan reviewed the request for documents to me made possible with the investors of some of the entities. Ms. Hanrahan added that there will be further discussion with investors on whether the information should be posted for the public.

- CalPERS - Extra Help

Tracewell Hanrahan provided an update on the efforts in working with CalPERS to complete documents necessary for permanent and temporary employee calculations. Ms. Hanrahan explained that Staff is currently looking at the possibility of hiring and the impact it would have on the budget.

c. Development Update

Tracewell Hanrahan presented a brief overview of the development update that will be presented during the October Board Meeting. Ms. Hanrahan also announced that the Agency has been the sponsor or provider of approximately 50 percent of the affordable housing in Fresno County.

5. CLOSED SESSION

Public Employment
Pursuant to Government Code §54597

6. REPORT ON CLOSED SESSION ITEMS

There was no closed session.

7. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 1:46 p.m.

Preston Prince, Secretary

**Minutes of the Meeting
Of the Fresno Housing Authority**

EXECUTIVE COMMITTEE

Wednesday, November 9, 2016

12:00p.m.

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners on November 9, 2016, at the offices of HACCF, located at 1331 Fulton Mall, Fresno, California.

1. The meeting was called to order by Commissioner Sablan at 12:08 p.m., and members present and absent were as follows:

PRESENT: Stacy Sablan
 Reneeta Anthony
 Jim Petty (Via Phone)
 Steven Bedrosian
 Craig Sharton (City Commissioner)

ABSENT: Adrian Jones
 Rueben Scott

Also in attendance: Preston Prince, CEO/Executive Director; Tracewell Hanrahan, CFO/Deputy Executive Director; Ken Price, Baker Manock and Jensen-General Counsel; and Tiffany Mangum, Special Assistant to the CEO/Executive Director.

2. PUBLIC COMMENT

There was no public comment.

3. ACTION: CONSIDERATION OF THE MINUTES OF OCTOBER 19, 2016

This item was moved to the December Executive Committee Meeting due to the lack of a quorum.

There was no public comment.

4. DISCUSSION

- a. Review of the Proposed Board Meeting Agenda

Tracewell Hanrahan, CFO/Deputy Executive Director, presented an overview of the proposed November Board Meeting agenda.

The Committee agreed to move the budget item to the December Board meeting or the Board Retreat.

There was further conversation regarding current resolutions on signature authority and designated purchase authority. Staff will compile all the information into one presentation to present at a future Board Meeting.

Preston Prince, CEO/Executive Director, announced a potential idea of Commissioners and Executive Staff meeting with residents and clients within the community from January to March, 2017. Staff will work on getting local organizations to speak during the Board meetings of anti-poverty. Additionally, the goal is to provide the Boards with an understanding on different initiatives and efforts of the Agency.

Commissioner Scharton announced to the Staff that a representative from Circles Fresno reached out about a partnership with a community organization. Commissioner Sablan added that Circles Fresno aims to provide people the tools and support they need to move out of poverty.

b. Administrative Matters

There was no discussion on this item.

c. Development Update

There was no discussion on this item.

5. CLOSED SESSION

The Committee went into closed session at 12:40 p.m.

Public Employment
Pursuant to Government Code §54597

The Committee went into open session at 1:12 p.m.

6. REPORT ON CLOSED SESSION ITEMS

There was no action to report.

Commissioner Sablan itemized several reasons to postpone the retreat including:

- Many items that were listed on the potential Board Retreat agenda have been thoroughly covered.
- Between now and March 2017, the Boards will be getting new members.
- The potential new Federal Budget may impact the 2017 Agency Budget.
- It is better to wait until after union negotiations.

Commissioner Sablan expressed interest in continuing with the Boards' Social event.

Commissioner Anthony recommended going to Harris Ranch in Wonder Valley for a retreat. Staff will research on the cost of the event.

7. CLOSED SESSION

The Committee went into closed session at 1:22 p.m.

Public Employment
Pursuant to Government Code §54597

The Committee went into open session at 1:40 p.m.

8. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 1:42 p.m.

Preston Prince, Secretary