

AGENDA

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EXECUTIVE COMMITTEE of the Boards of Commissioners of the Fresno Housing Authority

12pm January 18, 2017

1331 Fulton Mall, Fresno, CA 93721

Interested parties wishing to address the Executive Committee of the Boards of Commissioners regarding this meeting's Agenda Items, and/or regarding topics not on the agenda but within the subject matter jurisdiction of the Boards of Commissioners, are asked to complete a "Request to Speak" card which may be obtained from the Board Secretary (Tiffany Mangum) at 11:45 a.m. You will be called to speak under Agenda Item 3, Public Comment.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made at least one (1) full business day prior to the meeting. Please call the Board Secretary at (559) 443-8475, TTY 800-735-2929.

12pm

	PAGE #
1. Call to Order and Roll Call	X
2. Approval of agenda as posted (or amended) <i>The Boards of Commissioners may add an item to this agenda if, upon a two-thirds vote, the Boards of Commissioners find that there is a need for immediate action on the matter and the need came to the attention to the Authority after the posting of this agenda.</i>	X
3. Public Comment <i>This is an opportunity for the members of the public to address the Boards of Commissioners on any matter within the subject matter jurisdiction of the Boards of Commissioners that is <u>not</u> listed on the Agenda. At the start of your presentation, please state your name, address and/or the topic you wish to speak on that is not on the agenda. Presentations are limited to a total of three (3) minutes per speaker.</i>	X
4. Potential Conflicts of Interest – <i>Any Commissioner who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. (Gov. Code section 87105)</i>	
5. Closed Session PUBLIC EMPLOYMENT Pursuant to Government Code §54597	
6. Report on Closed Session Item(s)	
7. Agenda Items	X
a. ACTION – Consideration of the minutes of December 14, 2016	X
b. Review of the Proposed Board Meeting Agenda	X
c. Administrative Matters	
d. Development Update	
e. Board Retreat 2017	
8. Adjournment	

**Minutes of the Meeting
Of the Fresno Housing Authority**

EXECUTIVE COMMITTEE

Wednesday, December 14, 2016

12:00p.m.

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners on December 14, 2016, at the offices of HACCF, located at 1331 Fulton Mall, Fresno, California.

1. The meeting was called to order by Commissioner Sablan at 12:10 p.m., and members present and absent were as follows:

PRESENT: Stacy Sablan
 Adrian Jones
 Reneeta Anthony
 Jim Petty
 Steven Bedrosian

ABSENT: Rueben Scott

Also in attendance: Preston Prince, CEO/Executive Director; Tracewell Hanrahan, CFO/Deputy Executive Director; Angie Nguyen, Chief of Staff, Lauren Layne, Baker Manock and Jensen-General Counsel; Emily De La Guerra, Director of Finance and Administration; and Michael Duarte, Director of Planning & Community Development.

2. PUBLIC COMMENT

There was no public comment.

The Executive Committee agreed to amend the agenda to add item 5, the Executive Session, and move the adjournment to item 6. The Executive Session was split into two sessions involving pending litigation and a personnel discussion.

No public comment.

Commissioner Petty motioned for the Committee's approval to amend the agenda. This action was seconded by Commissioner Anthony, and by unanimous vote of the Executive Committee, the agenda was amended.

3. ACTION: CONSIDERATION OF THE MINUTES OF OCTOBER 19, 2016 AND NOVEMBER 9, 2016

There was no public comment.

Commissioner Jones abstained from the motion to approve the November 9, 2016 minutes.

Commissioner Petty motioned for the Committee's approval of the October 19, 2016 and November 9, 2016 minutes. This action was seconded by Commissioner Anthony, and by unanimous vote of the Executive Committee, the minutes for October 19, 2016 and November 9, 2016 were approved.

4. DISCUSSION

a. Review of the Proposed Board Meeting Agenda

Tracewell Hanrahan, CFO/Deputy Executive Director, presented an overview of items on the proposed December Board Meeting agenda.

Commissioner Bedrosian joined the meeting.

Emily De La Guerra, Director of Finance and Administration, provided the Committee with details on the changes on the signature authority and delegation of purchasing authority. Ms. De La Guerra explained that the Agency structure has changed; therefore, there had to be changes made to the policies.

Tracewell Hanrahan explained that an item on the agenda will include an MOU previously approved during closed session. Ms. Hanrahan further explained that this item has to be approved during open session to become a public document.

Michael Duarte, Director of Planning & Community Development, gave the Committee a brief explanation on the Low-Income Weatherization project, which allows the properties to become more energy efficient.

Commissioner Anthony recommended to provide the Boards with RFP details on the Low-Income Weatherization project.

Michael Duarte gave a brief overview of an item on the agenda regarding Silver Ridge Apartments. Mr. Duarte explained the refinancing process for Silver Ridge and acknowledged that as a partner, the Agency has to request approval from the Boards prior to moving forward with the transaction. Commissioner Anthony requested copies of the current agreement and the recent audit documents for Silver Ridge Apartment. Staff noted Commissioner Anthony's recommendation. There was additional conversation regarding details of the refinancing process of the property.

b. Administrative Matters

Tracewell Hanrahan announced there was no further information regarding CalPERS.

c. Development Update

Michael Duarte's development update included a brief discussion regarding the California Tax Credits allocations for Parc Grove Northeast Veterans, Memorial Village (Sanger), and the Edison Apartments Phase II.

d. 2017 Agency Goals

Commissioner Jones announced some items she would like staff to address when they are working on the 2017 Agency Goals. Commissioner Jones notes to staff included in the addendum to these minutes. (*see attached*)

Commissioner Sablan and Commissioner Jones requested to add the retreat planning to the January Executive Committee Meeting.

5. CLOSED SESSION

The Committee went into closed session at 1:10 p.m.

PUBLIC EMPLOYMENT

Pursuant to Government Code §54597

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code section 54956.9(d)(2)

The Committee went into open session at 1:25 p.m.

6. REPORT ON CLOSED SESSION ITEMS

There was no action to report.

7. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 1:26 p.m.

Preston Prince, Secretary