

# AGENDA

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## Executive Committee Meeting of the Boards of Commissioners of the Fresno Housing Authority

**12pm - August 15, 2017**

**1331 Fulton Street, Fresno, CA 93721**

Interested parties wishing to address the Boards of Commissioners regarding this meeting's Agenda Items, and/or regarding topics not on the agenda but within the subject matter jurisdiction of the Boards of Commissioners, are asked to complete a "Request to Speak" card which may be obtained from the Board Secretary (Tiffany Mangum) at 11:45 a.m. You will be called to speak under Agenda Item 3, Public Comment.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made at least one (1) full business day prior to the meeting. Please call the Board Secretary at (559) 443-8475, TTY 800-735-2929.

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**12pm**

PAGE #

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**1. Call to Order and Roll Call**

**2. Approval of agenda as posted (or amended)**

*The Boards of Commissioners may add an item to this agenda if, upon a two-thirds vote, the Boards of Commissioners find that there is a need for immediate action on the matter and the need came to the attention to the Authority after the posting of this agenda.*

**3. Public Comment**

*This is an opportunity for the members of the public to address the Boards of Commissioners on any matter within the subject matter jurisdiction of the Boards of Commissioners that is not listed on the Agenda. At the start of your presentation, please state your name, address and/or the topic you wish to speak on that is not on the agenda. Presentations are limited to a total of three (3) minutes per speaker.*

**4. Items**

- a. Action Item: Consideration of the minutes of July 19, 2017 3
- b. Review Draft Board Meeting Agenda
- c. Administrative Matters

- d. Development Update
- e. Board Retreat Discussion

5. **Closed Session**

PUBLIC EMPLOYMENT

Pursuant to Government Code §54597

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED  
LITIGATION

Pursuant to Government Code section 54956.9(d)(2)

6. **Adjournment**

**Minutes of the Meeting  
Of the Fresno Housing Authority**

**EXECUTIVE COMMITTEE**

**Wednesday, July 19, 2017**

**12:00p.m.**

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners of the City and County of Fresno (HACCF) met on Wednesday, July 19, 2017, at the offices of HACCF, located at 1331 Fulton Street, Fresno, California.

1. The meeting was called to order by Commissioner Petty at 12:11 p.m., and members present and absent were as follows:

PRESENT:     Adrian Jones  
                  Jim Petty  
                  Steven Bedrosian  
                  Stacy Sablan  
                  Mary G. Castro

ABSENT:     Rueben Scott

Also in attendance: Preston Prince, CEO and Kenneth Price, Baker Manock and Jensen -General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

There were no public comments.

***MOTION:** Commissioner Sablan moved, seconded by Commissioner Jones to approve the agenda as posted.*

***MOTION PASSED:** 5-0*

3. PUBLIC COMMENT

There was no public comment.

4. AGENDA ITEMS

- a. ACTION: Consideration of the minutes of May 17, 2017, May 23, 2017, and June 20, 2017.

***MOTION:** Commissioner Sablan moved, seconded by Commissioner Jones to approve the minutes for May 17, 2017, May 23, 2017, and June 20, 2017.*

***MOTION PASSED:** 5-0*

- b. Review of Proposed Agenda for the next Board Meeting

Ms. Emily De La Guerra, Director of Finance and Administration, briefly reviewed the proposed agenda for the Board Meeting on July 25, 2017.

c. Administrative Matters

Mr. Michael Duarte presented on the Labor Standard Review and audit. Mr. Duarte conducted an entrance Interview with a HUD Staff on July 17, 2017. Mr. Prince will be conducting the exit interview on Friday July 21, 2017.

Ms. De La Guerra stated HUD Community Development (CPD) and HUD PIH will be conducting audits at the same time on August 14 to August 18, 2017.

Ms. De La Guerra said the Financial audits will be conducted soon; the audit takes about a month to complete. The outcome of the audit will be presented to the Board of Commissioners in September.

Commissioner Jones asked about the status of the Resident Services Manager position.

Ms. Nguyen provided an update on the hiring process for the Resident Services Manager. Ms. Nguyen shared that Ms. Doreen Eley was promoted to Senior Manager to oversee the Homeless Initiative and the Resident Services program. Ms. Nguyen shared she is planning on hiring an Assistant Manager.

d. Development Update

Mr. Duarte stated that at the next board meeting there will be a brief presentation on real estate development update and opportunities.

In addition, he briefly presented on the list of assets that are managed by the Asset Management Department.

5. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 2:10 p.m.

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Preston Prince, Secretary