

# AGENDA

## Executive Committee Meeting of the Boards of Commissioners of Fresno Housing

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5:00PM • JULY 11, 2023

**Interested parties wishing to address the Executive Committee members regarding this meeting's agenda items, and/or regarding topics not on the agenda but within the subject matter jurisdiction of the Boards of Commissioners are asked to attend the meeting at 1331 Fulton Street (3<sup>rd</sup> Floor – Caucus Room), Fresno, CA 93721**

*Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made at least one (1) full business day prior to the meeting. Please call the Board Secretary at (559) 443-8923 or email [ExecutiveOffice@fresnohousing.org](mailto:ExecutiveOffice@fresnohousing.org), TTY 800-735-2929.*

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**1. Call to Order and Roll Call**

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**2. Approval of agenda as posted (or amended)**

*The Boards of Commissioners may add an item to this agenda if, upon a two-thirds vote, the Boards of Commissioners find that there is a need for immediate action on the matter and the need came to the attention of the Authority after the posting of this agenda.*

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**3. Public Comment and Presentations**

*This is an opportunity for the members of the public to address the Boards of Commissioners on any matter within the subject matter jurisdiction of the Boards of Commissioners that is not listed on the agenda. The public will have an opportunity to speak on each specific item of business. Comments must be delivered in person or via teleconference when prompted by the chair and must pertain to the specific item of business being heard by the Boards. At the start of your presentation, please state your name and the topic you wish to speak on that is not on the agenda. Presentations are limited to a total of three (3) minutes per speaker.*

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**4. Potential Conflicts of Interest**

*Any Commissioner who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. (Gov. Code section 87105)*

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**5. Action**

Consideration of the Minutes of the Meeting for June 13, 2023

## **6. Discussion Matters**

- a. Governance
- b. Administrative Matters
- c. Executive Director Update
- d. HCV Status and Events
- e. Real Estate Development Update
- f. Review of the Draft Board Agenda

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## **7. Adjournment**

**Minutes of the Meeting**  
**Of the Fresno Housing Authority**  
**EXECUTIVE COMMITTEE**

**Tuesday, June 13, 2023**

**5:00 PM**

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners of the Housing Authority of the City and County of Fresno which met on June 13, 2023, at Fresno Housing Board Room located at 1331 Fulton Street Fresno, CA 93721.

1. The meeting was called to order by Chair Catalano at approximately 5:05 p.m., and members present and absent were as follows:

PRESENT: Cary Catalano  
Adrian Jones  
Sharon Williams  
Kyle Chaney  
Valori Gallaher

Also in attendance: Tyrone Roderick Williams, CEO; Michael Duarte, Chief Real Estate Officer; Marc' Bady, Chief Inclusion and Empowerment Officer; and Craig Armstrong, General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

*MOTION: Commissioner Jones moved, seconded by Commissioner Gallaher to approve the agenda as posted.*

**MOTION PASSED: 5 – 0**

There were no public comments.

3. PUBLIC COMMENT

There were no public comments.

4. POTENTIAL CONFLICTS OF INTEREST

No action was taken on this item.

5. ACTION ITEMS

**Action Item:** Consideration of the Minutes of the Meeting for May 09, 2023.

**MOTION:** *Commissioner Chaney moved, seconded by Commissioner Gallaher to approve the Minutes.*

**MOTION PASSED:** 5 – 0

There were no public comments.

6. DISCUSSION MATTERS

a. Governance Matters

Tyrone Roderick Williams, CEO, presented that City Board has two candidates being considered currently. Board Retreat location options were discussed and it was decided that Harris Ranch would be the location.

Cary Catalano, County Board Chair, presented on the current board vacancy, onboarding outreach by Supervisor Pacheco in progress. Updating the succession plan, currently looking at the draft, hasn't been updated since 2020.

There were no public comments.

b. Administrative Matters

Tyrone Roderick Williams, CEO, presented on this item.

- Policies that have been approved by the agency are under review by Tammy Townsend (Deputy Director) and Jeff Cardell (HR Director) to determine what requires an update, what can be disposed of, etc
- There is about a page and a half of agency policies that are being addressed for 2023 review. Once the review is complete the remaining policies will be taken to the board under consent items.
- Commissioner Catalano presented the rolling out of the new board software and training that will take place at the retreat.
- We have three commissioners still working on the Commissioner Onboarding.

c. Executive Director Update

Tyrone Roderick Williams, CEO, presented on this item.

- The Agency is in process of preparing for a HUD Review for the city side. They are looking at many different aspects of our work.
- Fresno Housing has a booth at the Juneteenth celebration on Saturday.
- Tax credit audit had zero findings.
- Executive staff is meeting with Mendota City Officials 06/14/23.
- Finance and Accounting was highlighted regarding contributions to FH success and operating with budgets.

There were no public comments.

d. HCV Status and Events

Brandy Woodard, Chief of Housing Choice Programs and Initiatives, presented on this item.

- The interest list opens Thursday, 06/15-07/14.
- Five people came to community trainings.
- An update is coming at the Joint Board meeting regarding the interest list and VIP.

There were no public comments.

e. Real Estate Development Update

Michael Duarte, Chief of Real Estate Officer, presented on this item.

- The Avalon Commons ground breaking was a success. Guest attendee was the daughter of the previous owners of the land.
- Phase II in progress
- Several funding applications has been submitted.
- Commissioner Catalano shared that a funding source was reduced from \$250M to \$50M however restoring the funding is being reviewed and discussed.

There were no public comments.

f. Review of the Draft Board Agenda

Cary Catalano, Board Chair, presented on this item.

There were no public comments.

7. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 5:55 p.m.

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Tyrone Roderick Williams, Secretary